

CITY HEALTH OFFICE

MA. CARMELA LACSAMANA-GO, M.D.

City Health Officer **VISION:**

A healthy tomorrow for Tarlaqueños

MISSION:

To administer high quality, cost-effective care to individuals, support preventive and promotive health care program for community members, and maintain a supportive environment for health manpower development.

GOAL:

To improve the health status of the people of Tarlac City through preventive and promotive health care, community participation, available basic health services, accessible health care facilities, and clean environment.

PHILOSOPHY:

The City Health Office believes that life and health are primary goods. Together with the DOH, it has the responsibility of providing adequate and accessible care to the people.

2. ISSUANCE OF SANITARY PERMIT FOR BUSINESS PERMIT

❖ ABOUT THE SERVICE

Sanitary Permit is a basic requirement in securing Business Permit for establishments that are engaged in businesses that could possibly affect the health of their clients, such as but not limited to food establishments.

❖ REQUIREMENTS

- Fully Accomplished Application Business Permit
- Official Receipt for business license
- 1x1 picture of owner(self-employed) or Employer and employees
- Medical /Lab. results of (self-employed) or Employer and employees

For Food Establishments:

For Non-Food Establishments:

- Chest X-Ray Result
- Urinalysis Result
- Fecalalysis Result

Chest X-Ray Result

❖ **HOW TO AVAIL THE SERVICE**

STEP	Applicant/Client	Service Provider	Duration of Activity	Person in charge	Fees & Charges	Forms
1	Submit required documents(at 3 rd Floor City Health Office Building)	Assess the required documents	10 mins	Sanitation Inspector	None	None
2	Wait for the SCHEDULE (Date & Time of the OCULAR INSPECTION)	Inform client about the Schedule of Ocular Inspection	10 mins	Sanitation Inspector	None	None
	On the Day of Ocular Inspection: Assist the Sanitation Inspector	Conduct Ocular Inspection then Prepare report & submit to the City Health Officer for approval	4 hours	Sanitation Inspector	None	
3	Receive Inspection Report; (In case of non-compliance, comply with corrective measures recommended by the Sanitation Inspector)	Provide Inspection report	3 mins	Sanitation Inspector	None	None
4	Receive Sanitary Permit (2 nd floor City Health Office Building)	Sign &release Sanitary Permit	3 mins	City Health Officer	None	Sanitary Permit